

Dear Parents,

Day Camp 2011 begins Tuesday, June 21. The Mill Creek summer horse back riding program is designed to give our students "hands on" experience with horses. Our Sunday class is designed for children 6 years of age and older. For children 6 - 8 years old, the half-day class is recommended (they ride for one hour and have one hour of activities). The full 1<sup>st</sup> level classes are for children 9 years and older. The activities vary to include some grooming and tacking up of horses and emphasize proper care and horsemanship. We also offer 2<sup>nd</sup> through 4<sup>th</sup> level classes for students who advance through the program. This year we will also have a Day Camp for our Beginner Novice and Novice level riders (taught by Cory, Lindsay, Robyn or Joe).

We are looking forward to another wonderful, fun-filled summer. Our trainers have lots of terrific lessons and activities planned. All riders should arrive at Mill Creek each week at the time indicated on schedule below. The program runs through August 28, after which, there will be riding lessons available in the fall for your child/children to continue.

All students need to have a current liability release form filled out and signed by both the rider and their parents. The four page form can be requested and we are happy to mail it to you. The copy on our website is for review only it is not an acceptable copy to turn in. Please make sure that you and your child are aware of Mill Creek's general and safety rules listed on our policies page.

Parents need to fill out an enrollment form and return it to the office with payment to confirm a space for their child in the summer program.

Prices: \$50.00 per day for the 1<sup>st</sup> level Sunday only class and \$80.00 per day for all other camps. Checks should be made payable to Mill Creek and payment for your child's individual summer schedule should be received with an enrollment sheet in the office as soon as possible. Weeks 1 & 2 must be paid no later than June 1; weeks 3, 4, 5 & 6 must be paid no later than June 15 and weeks 7, 8, 9 & 10 must be paid no later than July 15.

*Please realize we have a limited number of school horses which reserved in advance and therefore we require cancellations be made to the office before 12 noon **the day prior**, otherwise you will be charged.*

This summer we are offering the following schedule (detailed schedules below): Tuesday, Thursday, Sunday for 1<sup>st</sup> level students; Wednesday, Friday & Saturday for 2<sup>nd</sup> level; Tuesday, Thursday & Saturday for 3<sup>rd</sup> level; Wednesday, Friday and Sunday for 4<sup>th</sup> level; Wednesday and Friday for the Beginner Novice/Novice level. Day Camp weeks for summer 2011 are as follows:

Week 1: June 21 – June 26  
Week 2: June 28 – July 3  
Week 3: July 5 - 10  
Week 4: July 12 - 17  
Week 5: July 19 - 24  
Week 6: July 26 – July 31  
Week 7: August 2 - 7  
Week 8: August 9 - 14  
Week 9: August 16 - 21  
Week 10: August 23 - 28

For your child's safety and comfort please provide the following:

- Long pants or riding breeches
- Appropriate footwear (tall or short boots)
- **ASTM- SEI Approved riding helmet** with a chin strap. *No helmets older than 5 years!* (Helmets will be provided by Mill Creek for those who don't have their own).
- Safety vest recommended
- Riding crop
- Spray bottle with water
- Lunch, preferably in a small cooler
- Change for the vending machines (kept in their pocket)
- Layered clothing (everything should be labeled)
- Insect repellent
- Extra bottles of water or sports drink
- SUNSCREEN!!

There is a small refrigerator located in the school horse area to hold drinks. There are also vending machines with sodas, water and snacks located near the big barn.

We regret that Mill Creek is not considered a day care facility and may not be used for a tax write-off.

Riding apparel can be purchased at:

Calabasas Saddlery in Calabasas, (818) 591-0292

LA Saddlery at LAEC, (818) 842-4300

(Visit our website at <http://www.millcreekequesteriancenter.com> for a more complete list)

We hope that you will be able to join us for another fun and educational summer. Please inform the office of your child's summer schedule as soon as possible. We will be able to maintain the proposed schedule if five or more students have signed up for each day, 2 weeks prior to the camp date.

Please call Sally or Lorie in the office at (310) 455-1116 if you have any further questions regarding our Summer Program.

Thank you,

*Cory Walkey*

## **Please keep the following rules in mind when visiting Mill Creek:**

1. **STUDENT HOURS:** Tuesday through Thursday, 8:00 a.m. to 8:30 p.m., Friday through Sunday, 8:00 a.m. to 5:30 p.m. Closed Monday.
2. **FOOTWEAR:** All students must wear appropriate footwear at all times while working around and riding horses. Appropriate footwear is a hard-soled shoe with a heel. *Absolutely, no tennis shoes or flip flops.*
3. **HELMETS:** All students must wear a riding helmet at all times when mounted. Mill Creek recommends all riders purchase and wear an ASTM-SEI approved riding helmet with a full harness and chin strap and a safety vest for jumping.
4. **LESSON CANCELLATIONS:** Students (or parents) are financially responsible for all lessons not canceled before 12 noon the day PRIOR to the scheduled lesson. Cancellations must be given to the office, NOT the instructor. Additional restrictions for the pre-paid discounted packages apply, see page 2.
5. **PAYMENT:** Mill Creek accepts checks (made payable to Mill Creek), cash, VISA or Mastercard for lessons. Please pay before the start of each class. If students wish to pay for their lessons in advance, accounts can be opened in the office with a minimum deposit of \$100.00.
6. **RETURNED CHECKS:** There is a \$20.00 charge for any returned check.
7. **TELEPHONE:** There is a pay phone available in the patio area near the restrooms; a calling card or credit card is needed to use this phone.
8. **VENDING:** Vending machines with snacks and hot and cold beverages are also located in the patio area; change or bills are required.
9. **PARKING:** Please, Please drive in and out very slowly. There are often children and animals in the driveway. Do not park in front of walkways or corral gates.
10. **CHILDREN:** Supervision of children on Mill Creek premises is the responsibility of the parent or a supervisor appointed by them. Mill Creek employees supervise your children only during a scheduled lesson. If a minor is being "dropped off" for a lesson, please pick them up at Mill Creek when the lesson ends.
11. **GROUP & PRIVATE LESSONS:** Please schedule with the office each group and private lesson you wish to attend at least 24 hours prior to the lesson to see if there may be a horse available. We prefer to have a monthly lesson schedule submitted in writing. Schedules are available on the 15<sup>th</sup> of each month for the following month both on our website and at the office.
12. **RUNNING OR SCREAMING:** No Running or Screaming in or around the stable areas.
13. **JUMPING:** No one is allowed to jump without an instructor.
14. **PETS:** Sorry no dogs (or other pets!)
15. **FEEDING HORSES:** Please do not feed the horses. Even the best horses sometimes bite.
16. **RAIN:** In the event of rain, call the office as near to your lesson time as possible on the day of your lesson to find out if we are planning to teach. (It may be raining at your house and not at Mill Creek.)
17. **NO SMOKING** in and around the barn areas, shavings or hay

## DETAILED SCHEDULE

**1<sup>st</sup> level schedule:** Tuesday and Thursday from 9:00 – 2:00 and Sunday from 11:30 – 2:00. For students currently riding in our 1<sup>st</sup> level lessons, Thursday at 4:30 and/or Sunday 12:00 – 2:00 (or at an equivalent level). In addition to the Sunday lessons we are adding a full day of camp on Tuesday and Thursday's throughout the summer. The Thursday 4:30 lesson will discontinue for the summer and will resume again in September.

Tuesday & Thursday:

9:00 – 9:30	groom & tack up
9:30 – 10:30	riding lesson
10:30 – 11:00	untack, clean horses and school horse area
11:00 – 11:30	lunch
11:30 – 12:00	groom & tack up
12:00 – 12:30	activities
12:30 – 1:30	riding lesson
1:30 – 2:00	untack, clean horses and school horse area

1<sup>st</sup> level Sunday:

11:30 – 12:00	groom & tack up
12:00 – 1:00	riding lesson
1:00 – 2:00	activities

**2<sup>nd</sup> level schedule:** Wednesday, Friday 9:00 – 2:00 and Saturday from 9:30 – 2:30. For students currently riding in our 2<sup>nd</sup> level lessons Tuesday at 5:00 and/or Saturday 10am & 1pm (or at an equivalent level). The Tuesday 5:00 lesson will discontinue for the summer and will resume again in September.

Wednesday & Friday:

9:00 – 9:30	groom & tack up
9:30 – 10:30	riding lesson
10:30 – 11:00	untack, clean horses & school horse area
11:00 – 11:30	lunch
11:30 – 12:00	groom & tack up
12:00 – 12:30	activities
12:30 – 1:30	riding lesson
1:30 – 2:00	untack, clean horses & school horse area

2<sup>nd</sup> level Saturday:

9:30 – 10:00	groom & tack up
10:00 – 11:00	riding lesson
11:00 – 11:30	untack, clean horses & school horse area
11:30 – 12:30	lunch
12:30 – 1:00	activities
1:00 – 2:00	riding lesson
2:00 – 2:30	untack, clean horses & school horse area

**3<sup>rd</sup> level schedule:** Tuesday and Thursday from 9:00 – 3:00 and Saturday 10:30 – 3:30. For students currently riding in our 3<sup>rd</sup> level lessons: Wednesday 5:00 group and/or Saturday 11am & 2pm (or at an equivalent level). The Wednesday 5:00 lesson will discontinue for the summer and will resume again in September.

Tuesday & Thursday:

9:00 – 10:30	(9:00 – 9:30 help 1 <sup>st</sup> level) groom & tack up
10:30 – 11:30	riding lesson
11:30 – 12:00	untack, clean horses & school horse area
12:00 – 12:30	activities
12:30 – 1:00	lunch
1:00 – 1:30	groom & tack up
1:30 – 2:30	riding lesson
2:30 – 3:00	untack, clean horses & school horse area

Saturday:

10:30 – 11:00	groom & tack up
11:00 – 12:00	riding lesson
12:00 – 12:30	untack, clean horses & school horse area
12:30 – 1:30	activities & lunch
1:30 – 2:00	groom & tack up
2:00 – 3:00	riding lesson
3:00 – 3:30	untack, clean horses & school horse area

**4<sup>th</sup> level schedule:** Wednesday and Friday from 9:00 – 3:00 and Sunday 10:30 – 4:30. For students currently riding in our 4<sup>th</sup> level lessons: Thursday 5:00 group and/or Sunday 11am & 3pm (or at an equivalent level). The Thursday 5:00 lesson will discontinue for the summer and will resume again in September.

Wednesday & Friday:

9:00 – 10:30	(9:00 – 9:30 help 2 <sup>nd</sup> level) groom & tack up
10:30 – 11:30	riding lesson
11:30 – 12:00	untack, clean horses & school horse area
12:00 – 12:30	activities
12:30 – 1:00	lunch
1:00 – 1:30	groom & tack up
1:30 – 2:30	riding lesson
2:30 – 3:00	untack, clean horses & school horse area

Sunday:

10:30 – 11:00	groom & tack up
11:00 – 12:00	riding lesson
12:00 – 12:30	untack, clean horses & school horse area
12:30 – 2:30	activities & lunch
2:30 – 3:00	groom & tack up
3:00 – 4:00	riding lesson
4:00 – 4:30	untack, clean horses & school horse area

**Beginner Novice/Novice Schedule:** Wednesday and Friday from 10:00 – 3:00. For students currently riding in our Beginner Novice or Novice lessons. There will be a Dressage lesson at 10:00am, have Activities at 11:30am and a jumping lesson at 1:00pm. Lessons will be 1 hour or 1 ½ hours depending on the number of students in the class.

## 2011 Enrollment Form

one rider per form

Name of Rider: \_\_\_\_\_

Mother: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Eve Phone: \_\_\_\_\_

Father: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Eve Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Other emergency contacts & phone numbers: \_\_\_\_\_

Rider's level: \_\_\_\_\_

circle the individual dates your child will be attending:

<u>Week</u>	<u>Sunday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>
1			6/21/2011	6/22/2011	6/23/2011	6/24/2011	6/25/2011
2	6/26/2011	closed	6/28/2011	6/29/2011	6/30/2011	7/1/2011	7/2/2011
3	7/3/2011	closed	7/5/2011	7/6/2011	7/7/2011	7/8/2011	7/9/2011
4	7/10/2011	closed	7/12/2011	7/13/2011	7/14/2011	7/15/2011	7/16/2011
5	7/17/2011	closed	7/19/2011	7/20/2011	7/21/2011	7/22/2011	7/23/2011
6	7/24/2011	closed	7/26/2011	7/27/2011	7/28/2011	7/29/2011	7/30/2011
7	7/31/2011	closed	8/2/2011	8/3/2011	8/4/2011	8/5/2011	8/6/2011
8	8/7/2011	closed	8/9/2011	8/10/2011	8/11/2011	8/12/2011	8/13/2011
9	8/14/2011	closed	8/16/2011	8/17/2011	8/18/2011	8/19/2011	8/20/2011
10	8/21/2011	Closed	8/23/2011	8/24/2011	8/25/2011	8/26/2011	8/27/2011
	8/28/2011						

6/21 – 7/3 (Weeks 1- 2) Total \$\_\_\_\_\_ (Pay by 6/1)

7/5 – 7/31 (Weeks 3 - 6) Total \$\_\_\_\_\_ (Pay by 6/15)

8/2 – 8/28 (Weeks 7 - 10) Total \$\_\_\_\_\_ (Pay by 7/15)